

# MINUTES

ORDINARY BOARD MEETING | 15 JUNE 2023



**MINUTES OF THE MEETING:** Adelaide Hills Region Waste Management Authority Board held in the Mount Barker District Council Chambers, 6 Dutton Road, Mount Barker on Thursday 15 June 2023 at 3pm.

**PRESENT:** Adrian Skull, Chair; Alex Oulianoff, General Manager Corporate Services, Mount Barker District Council; Tim Tol, Acting General Manager Assets and Infrastructure Rural City of Murray Bridge

via audio-visual means via Zoom webinar: Andy Baker General Manager Infrastructure, Alexandrina Council.

**IN ATTENDANCE:** Leah Maxwell Executive Officer, AHRWMA; Ben Tume Operations Manager, AHRWMA; Catherine Stone, Circular Economy Officer, AHRWMA; Tracey Muirhead Administration Officer, AHRWMA;

**APOLOGIES:** Cr Lucy Huxter, Adelaide Hills Council

## **1. MEETING COMMENCEMENT AND WELCOME**

The meeting opened with an Acknowledgement of Country.

## **2. REGISTERS**

2.1 Register of Interest  
As tabled.

2.2 Conflicts of Interest  
Nil.

## **3. CONFIRMATION OF MINUTES**

Moved Alex Oulianoff that the minutes for the ordinary board meeting held on 16 March 2023 be taken as read and confirmed.

Seconded: Andy Baker

CARRIED  
OM20230615.01

## **4. BUSINESS ARISING**

Nil

## **5. RECOMMENDATIONS FROM ADVISORY COMMITTEES**

### **5.1 Audit and Risk Committee Meeting**

Moved Alex Oulianoff that the Board receive the Audit and Risk Committee Minutes

# MINUTES

ORDINARY BOARD MEETING | 15 JUNE 2023



and notes the Audit and Risk Committee recommendations.

Seconded: Andy Baker

CARRIED  
OM20230615.02

## 6. REPORTS

### 6.1. Final FY2024 Annual Business Plan and Budget

Moved Tim Tol that the final FY2024 annual business plan and budget (including long term financials be received and adopted).

Seconded: Andy Baker

CARRIED  
OM20230615.03

---

### 6.2. Third Quarter Performance Report FY2023

Moved Alex Oulianoff that the Board receives and notes the Third Quarter Performance Report FY2023 and a summary be provided to Constituent Council CEOs.

Seconded: Andy Baker

CARRIED  
OM20230615.04

---

### 6.3. Board Member Code of Conduct

Moved Andy Baker that the Board receives and adopts the Board Member Code of Conduct and Board Member Complaints Handling Procedure.

Seconded: Tim Tol

CARRIED  
OM20230615.05

---

### 6.4. Board Meeting Dates 2023/24

That the Board set the dates for the ordinary meetings of the Board in accordance with the Schedule provided, noting that special meetings and electronic resolutions may be required in addition to the proposed schedule throughout the year.

LOST

The item was deferred to request feedback from Board members to ascertain a suitable time for future meetings to be held.

# MINUTES

ORDINARY BOARD MEETING | 15 JUNE 2023



## 7. INFORMATION REPORTS

Nil

## 8. CORRESPONDENCE

Nil

## 9. ANY OTHER BUSINESS

### 9.1 FY2023 Budget Review Three Online Motion

The Board approved via online motion 30 May 2023 that the FY2023 Budget Review Three be received and adopted.

### 9.2 Draft Strategic Plan – working document for comment

Forum to be organised for Officers of Councils and Board. This will provide means for feedback. Dates to be advised.

## 10. QUESTIONS WITH NOTICE

Nil

## 11. QUESTIONS WITHOUT NOTICE

Nil

## 12. MOTIONS ON NOTICE

Nil

## 13. CONFIDENTIAL REPORTS

### 13.1 Landfill Gas Management at Brinkley

Moved Alex Oulianoff that Section 90 (3) (d) Order

Pursuant to Section 90 (3) (d)

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Tracey Muirhead, Minute Secretary, Leah Maxwell, Executive Officer, Ben Tume, Operations Manager, Catherine Stone, Circular Economy Officer be excluded from attendance at the meeting for Agenda Item 13.1 Landfill gas Management at Brinkley.

The Board is satisfied that pursuant to Section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to :

- prejudice the commercial position of the person who supplied the information or
- to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public

# MINUTES

ORDINARY BOARD MEETING | 15 JUNE 2023



at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Board is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in a competitor receiving the information to the detriment of the operations of the AHRWMA.

Seconded: Andy Baker

CARRIED  
*OM20230615.06*

Moved Alex Oulianoff that Section 91 (7) Order  
Pursuant to Section 91 (7)

2. That having considered Agenda Item 13.1 Landfill gas Management at Brinkley in confidence under 90(2) and 3(d) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the Board report, attachment and all minutes be retained in confidence until the information is no longer considered commercial in confidence or such lesser period as may be determined by the Executive Officer and that this order be reviewed every 12 months.

Seconded: Andy Baker

CARRIED  
*OM20230615.08*

**MEETING CLOSED AT 4:10 pm**

**CHAIRPERSON** \_\_\_\_\_ **DATE** \_\_\_\_\_