

MINUTES

ORDINARY BOARD MEETING | 21 SEPTEMBER 2023



MINUTES OF THE MEETING: Adelaide Hills Region Waste Management Authority Board held in the Mount Barker District Council Chambers, 6 Dutton Road, Mount Barker on Thursday 21 September 2023 at 10:30am.

PRESENT: Adrian Skull, Chair; Cr Lucy Huxter, Adelaide Hills Council
Brad Warncken, Chief Finance, Officer Rural City of Murray Bridge;

via audio-visual means via Zoom webinar: Cr Bradley Orr, Mount Barker District Council

IN ATTENDANCE: Leah Maxwell Executive Officer, AHRWMA; Sarah O’Flaherty Finance and Business Manager, AHRWMA; Catherine Stone, Circular Economy Officer, AHRWMA; Tracey Muirhead Administration Officer, AHRWMA

APOLOGIES: Cr Tom Haig, Rural City of Murray Bridge; Alex Oulianoff, General Manager Corporate Services, Mount Barker District Council, Cr Michael Scott, Alexandrina Council

1. MEETING COMMENCEMENT AND WELCOME

The meeting opened with an Acknowledgement of Country.

2. REGISTERS

2.1 Register of Interest
As tabled.

2.2 Conflicts of Interest
Nil.

3. CONFIRMATION OF MINUTES

Moved Lucy Huxter that the minutes for the ordinary board meeting held on 06 September 2023 be taken as read and confirmed.

MINUTES

ORDINARY BOARD MEETING | 21 SEPTEMBER 2023



Seconded: Brad Warncken

CARRIED
OM20230921.01

4. BUSINESS ARISING

Nil

5. RECOMMENDATIONS FROM ADVISORY COMMITTEES

5.1 Audit and Risk Committee Meeting

Moved Brad Warncken that the Board receive the Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

Seconded: Lucy Huxter

CARRIED
OM20230921.02

6. REPORTS

6.1. Draft Financial Statements FY2023 and Annual Report

Moved Lucy Huxter that the Board receive and:

1. Adopt the General Purpose Financial Reports for the year ended 30 June 2023 as presented in Attachment (a).
2. Note the Audit Completion Report as presented in Attachment (b).
3. Note the financial results compared with the original adopted budget of the Authority for the financial year ending 30 June 2023 as presented within Attachment (c).
4. Endorse the 2023 management representation letter as presented in Attachment (c).
5. Adopt the FY2023 Schedule of Interest of each Constituent Council in the Net Assets of the Authority (CCI Schedule) as presented in Attachment (e).
6. Adopt the Authority's Annual Report for 2022-23 as presented within Attachment (f).

Seconded: Brad Warncken

CARRIED
OM20230921.03

The Board commends staff on the Draft Financial Statements FY2023 and Annual Report.

MINUTES

ORDINARY BOARD MEETING | 21 SEPTEMBER 2023



6.2. Procurement Policy Review

Moved Lucy Huxter that the Board receives and endorses AHR-POL-901 Procurement Policy v2.0.

Seconded: Brad Warncken

CARRIED
OM20230921.04

6.3. Board Meeting Dates 2023/24

Moved Bradley Orr that the Board set the dates for the ordinary meetings of the Board in accordance with the schedule provided.

Seconded: Lucy Huxter

CARRIED
OM20230921.05

7. INFORMATION REPORTS

Nil

8. CORRESPONDENCE

Nil

9. ANY OTHER BUSINESS

Nil

10. QUESTIONS WITH NOTICE

Nil

11. QUESTIONS WITHOUT NOTICE

Nil

MINUTES

ORDINARY BOARD MEETING | 21 SEPTEMBER 2023



12. MOTIONS WITH NOTICE

Nil

13. MOTIONS WITHOUT NOTICE

Moved Brad Warncken

1. Pursuant to Section 90(3)(b)

Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Adrian Skull, Chair; Cr Lucy Huxter, Adelaide Hills Council; Brad Warncken, Chief Finance, Officer Rural City of Murray Bridge; Cr Bradley Orr, Mount Barker District Council; Leah Maxwell Executive Officer, AHRWMA; Sarah O'Flaherty Finance and Business Manager, AHRWMA; Catherine Stone, Circular Economy Officer, AHRWMA; Tracey Muirhead Administration Officer, AHRWMA be excluded from attendance at the meeting.

The Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Authority is:

- conducting business; or
- proposing to conduct business; or
- would prejudice the commercial position of the Authority

In addition the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Board is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Authority's commercial position may severely prejudice Authority's ability to be able to negotiate a cost-effective proposal for the benefit of the Authority and the community in this matter and in relation to other contract negotiations.

Seconded Bradley Orr

CARRIED
OM20230921.06

Moved Brad Warncken

MINUTES

ORDINARY BOARD MEETING | 21 SEPTEMBER 2023



2. Pursuant to Section 90 (3) (b)

That having considered Agenda Item 13, in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the report, related documents and all minutes be retained in confidence until consider a trigger or event or such lesser period as may be determined by the Executive Officer and that this order be reviewed every 12 months.

Seconded Lucy Huxter CARRIED

OM20230921.08

14. CONFIDENTIAL REPORTS

Nil

MEETING CLOSED AT 11:08am

CHAIRPERSON _____ DATE _____