

# MINUTES

ORDINARY BOARD MEETING | 15 FEBRUARY 2024



**MINUTES OF THE MEETING:** Adelaide Hills Region Waste Management Authority Board held in the Mount Barker District Council Chambers, 6 Dutton Road, Mount Barker on Thursday 15 February 2024 at 10:30am.

**PRESENT:** Adrian Skull, Chair; Alex Oulianoff, General Manager Corporate Services, Mount Barker District Council;

via audio-visual means via Zoom webinar: Cr Tom Haig, Officer Rural City of Murray Bridge; Cr Lucy Huxter, Adelaide Hills Council

**IN ATTENDANCE:** Leah Maxwell Executive Officer, AHRWMA; Sarah O’Flaherty Finance and Business Manager, AHRWMA; Catherine Stone, Circular Economy Officer, AHRWMA; Tracey Muirhead Administration Officer, AHRWMA

**APOLOGIES:** Cr Michael Scott, Alexandrina Council

## **1. MEETING COMMENCEMENT AND WELCOME**

The meeting opened with an Acknowledgement of Country.

## **2. REGISTERS**

2.1 Register of Interest  
As tabled.

2.2 Conflicts of Interest  
Nil.

## **3. CONFIRMATION OF MINUTES**

Moved Cr Tom Haig that the minutes for the ordinary board meeting held on 16 November 2023 be taken as read and confirmed.

Seconded: Alex Oulianoff

CARRIED  
OM20240215.01

## **4. BUSINESS ARISING**

Nil

## **5. RECOMMENDATIONS FROM ADVISORY COMMITTEES**

### **5.1 Audit and Risk Committee Meeting**

Moved Alex Oulianoff that the Board receive the Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

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Seconded: Cr Lucy Huxter

CARRIED  
OM20240215.02

## 6. REPORTS

### 6.1. FY2024 Budget Review Two

Moved Cr Lucy Huxter that the Board receive and adopt FY2024 budget review two.

Seconded: Cr Tom Haig

CARRIED  
OM20240215.03

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### 6.2. Second Quarter Performance Report FY2024

Moved Alex Oulianoff that the Board receives and notes the Second Quarter Performance Report FY2024.

Seconded: Cr Lucy Huxter

CARRIED  
OM20240215.04

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### 6.3. Appointment External Auditor

Moved Cr Lucy Huxter that the Board:

- a) The Board endorses the Executive Officer to appoint Dean Newbery as the external auditor for FY2024 and FY2025 by enacting the 2-year extension of the current agreement

OR

- b) The Board endorses the Executive Officer to appoint Dean Newbery as the external auditor for FY2024 and the Executive Officer negotiates a 1-year extension option.

Seconded: Cr Tom Haig

CARRIED  
OM20240215.05

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### 6.4. Approach to Internal Controls

Moved Alex Oulianoff that the Board supports the proposed internal control implementation and adopts the Internal Audit Policy.

Seconded: Cr Tom Haig

CARRIED  
OM20240215.06

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## 6.5. Board Approved Policies and Documents

Moved Cr Lucy Huxter that the Board adopts the revised AHR-POL-H05 Entertainment Policy with amendment to the dollar amount to \$75 per head.

Seconded: Cr Tom Haig

CARRIED  
OM20240215.07

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## 7. INFORMATION REPORTS

Nil

## 8. CORRESPONDENCE

Nil

## 9. ANY OTHER BUSINESS

Nil

## 10. QUESTIONS WITH NOTICE

Nil

## 11. QUESTIONS WITHOUT NOTICE

Nil

## 12. MOTIONS WITH NOTICE

Nil

## 13. CONFIDENTIAL REPORTS

### 13.1 Collaboration across Regional Waste Management Subsidiaries

**AUTHOR:** Executive Officer  
**MEETING DATE:** 15 February 2024  
**ATTACHMENTS:** Nil

Moved Alex Oulianoff that the Board:

#### Section 90 (3) (b) Order

- a) Pursuant to Section 90(3)(b) Pursuant to Section 90(2) of the Local Government Act 1999 the Authority orders that all members of the public except Adrian Skull, Chair; Cr Lucy Huxter, Adelaide Hills Council; Cr Tom Haig, Rural City of Murray Bridge; Alex Oulianoff, General Manager, Corporate Services, Mount Barker District Council; Cr Michael Scott, Alexandrina Council; Leah Maxwell Executive Officer, AHRWMA; Tracey Muirhead Administration Officer, AHRWMA be excluded from attendance at the meeting for Agenda Item 13.1 Collaboration across Regional Waste Management Subsidiaries.

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The Authority is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Authority is:

- conducting business; or
- proposing to conduct business; or
- would prejudice the commercial position of the Authority

In addition the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Authority is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Authority's commercial position may severely prejudice Authority's ability to be able to negotiate a cost-effective proposal for the benefit of the Authority and the community in this matter and in relation to other contract negotiations.

Seconded Cr Lucy Huxter

CARRIED UNANIMOUSLY  
*OM20240215.08*

Moved Alex Oulianoff that the Board:

**Section 90 (3) (b) & (d)**

- b) That having considered Agenda Item 13.1 Collaboration across Regional Waste Management Subsidiaries in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the Authority report, related documents and all minutes be retained in confidence until negotiations are complete as determined by the Executive Officer and that this order be reviewed every 12 months.

Seconded Cr Tom Haig

CARRIED UNANIMOUSLY  
*OM20240215.10*

**MEETING CLOSED AT 11.38am**

**CHAIRPERSON** \_\_\_\_\_ **DATE** \_\_\_\_\_