

CONFIRMED MINUTES

ORDINARY MEETING AHRWMA BOARD



At the **Ordinary Meeting AHRWMA Board** on **28 Nov 2024** these minutes were **confirmed as presented**.

Name:	Adelaide Hills Region Waste Management Authority
Date:	Monday, 23 September 2024
Time:	10:30 am to 11:54 am (ACST)
Location:	MBDC - Council Chambers, 6 Dutton Road Mount Barker
Board Members:	Adrian Skull (Chair), Alex Oulianoff, Cr Michael Scott, Cr Lucy Huxter, Cr Tom Haig
Attendees:	Sarah O'Flaherty (Corporate Services Manager), Catherine Stone (Circular Economy Officer), Tamar Herron (Minute Secretary)
Apologies:	Ben Tume (Operations Manager)

1. Opening Meeting
 - 1.1 **Acknowledgement to Country**
2. REGISTERS
 - 2.1 **Interests Register**
 - 2.2 **Conflicts of Interest**
3. CONFIRM MINUTES
 - 3.1 **Confirm Minutes**

Ordinary Meeting AHRWMA Board 26 June 2024, the minutes were confirmed as presented.



OM20240923.1

1. That the minutes for the Board meeting held on 16 May 2024 be taken as read and confirmed.
2. That the out of session resolutions made on 29 July 2024 and 2 August 2024, as listed in attachment 3.1a, be taken as read and confirmed.
3. That the minutes for the out of session, confidential Board resolution, as provided in attachment 3.1b, be taken as read and confirmed.

Decision Date: 23 Sept 2024
Mover: Cr Lucy Huxter
Second: Cr Michael Scott

Outcome: Approved

4. BUSINESS ARISING

5. RECOMMENDATIONS FROM ADVISORY COMMITTEE

5.1 Audit and Risk Committee Meeting Report



OM20240923.2

That the Board receive the Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

Decision Date: 23 Sept 2024
Mover: Cr Tom Haig
Seconder: Cr Lucy Huxter
Outcome: Approved

At 10:41am Alex Oulianoff joined the meeting.

6. GENERAL REPORTS

6.1 Strategic Plan 2024-34 for Adoption



OM20240923.3

That the Board adopt the Strategic Plan 2024-34.

Decision Date: 23 Sept 2024
Mover: Alex Oulianoff
Seconder: Cr Michael Scott
Outcome: Approved

6.2 Audit and Risk Committee Annual Report



OM20240923.4

1. That the Board receive and note the Audit and Risk Committee Annual Report FY2024.
2. That the Board include the Audit and Risk Committee Annual Report in the Authority's Annual Report for Constituent Councils.

Decision Date: 23 Sept 2024
Mover: Cr Lucy Huxter
Seconder: Cr Tom Haig
Outcome: Approved

6.3 Draft FY2024 Financial Statements and Annual Report



OM20240923.5

That the Board:

1. Accept and endorse the 2024 management representation letter as presented in Attachment (b).

2. Note the Audit Completion Report, including the summary of misstatement and emphasis of matter as presented in Attachment (c) and undertake an independent evaluation of landfill capping and post closure costs.
3. Note the financial results compared with the original adopted budget of the Authority for the financial year ending 30 June 2024 as presented within Attachment (d).
4. Adopt the General Purpose Financial Reports for the year ended 30 June 2024 as presented in Attachment (e).
5. Adopt the FY2024 Schedule of Interest of each Constituent Council in the Net Assets of the Authority (CCI Schedule) as presented in Attachment (f).
6. Adopt the Authority's Annual Report for FY2024 as presented within Attachment (g).

Decision Date: 23 Sept 2024
Mover: Cr Michael Scott
Seconder: Alex Oulianoff
Outcome: Approved

6.4 Regional Education Plan 2024 - 2029



OM20240923.6

That the Board:

1. Adopt the Regional Education Plan 2024-29.
2. Approve the Circular Economy Officer to make minor amendments to the plan as required.
3. Forward the plan, with a covering letter from the Chair to Constituent Councils.

Decision Date: 23 Sept 2024
Mover: Cr Tom Haig
Seconder: Cr Lucy Huxter
Outcome: Approved

7. INFORMATION REPORTS
8. CORRESPONDENCE
9. ANY OTHER BUSINESS
10. QUESTIONS WITH NOTICE
11. QUESTIONS WITHOUT NOTICE
12. MOTIONS ON NOTICE
13. CONFIDENTIAL REPORTS

13.1 Chief Executive Officer Recruitment



OM20240923.7

Section 90(3)(a) Order Pursuant to s.90(3)(a)1. Pursuant to Section 90(2) of the Local Government Act 1999 the Authority orders that all members of the public,

except the Acting Executive Officer, Sarah O’Flaherty, and Minute Secretary, Tamar Herron, be excluded from the attendance at the meeting for this agenda item 13.1 CONFIDENTIAL – Chief Executive Officer Recruitment Report. The Authority is satisfied that, pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being a Chief Executive Officer candidate, because of personal, private information. The Authority is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of a duty to protect a private individual’s personal details.

Decision Date: 23 Sept 2024
Mover: Cr Tom Haig
Seconder: Cr Lucy Huxter
Outcome: Approved



OM20240923.8

That the Board note the report and endorses the appointment of the incoming Chief Executive officer.

Decision Date: 23 Sept 2024
Mover: Cr Lucy Huxter
Seconder: Alex Oulianoff
Outcome: Approved



OM20240923.9

Section 91(7) Order Pursuant to Section 91(7)2. That the Board go out of confidence having considered agenda item 13.1 CONFIDENTIAL – Chief Executive Officer Recruitment Report that having considered this item in confidence under Section 90(2) and (3)(a) of the Local Government Act 1999, the Board, pursuant to Section 91(7) of the Act orders that the report, minutes and relevant attachment be retained in confidence until a public announcement has been made, and that this order be reviewed every 12 months.

Decision Date: 23 Sept 2024
Mover: Cr Michael Scott
Seconder: Cr Lucy Huxter
Outcome: Approved

14. Close Meeting

14.1 Close the meeting

Next meeting: Ordinary Meeting AHRWMA Board - 28 Nov 2024, 10:30 am

AJSkull

Adrian Skull
28 Nov 2024