

# MINUTES



## ORDINARY MEETING AHRWMA BOARD

|                       |   |
|-----------------------|---|
| <b>Name:</b>          | Adelaide Hills Region Waste Management Authority  |
| <b>Date:</b>          | Monday, 17 February 2025  |
| <b>Time:</b>          | 1:30 pm to 2:42 pm (ACDT)   |
| <b>Location:</b>      | The Stirling Hotel - The Terrace Room, 52 Mount Barker Rd, Stirling SA 5152   |
| <b>Board Members:</b> | Adrian Skull (Chair), Alex Oulianoff, Cr Michael Scott, Cr Chris Grant, Cr Tom Haig   |
| <b>Attendees:</b>     | Rob Gregory (Chief Executive Officer), Sarah O'Flaherty (Corporate Services Manager), Ben Tume (Operations Manager), Catherine Stone (Circ Econ - Minute Secretary) |

### 1. Opening Meeting

#### 1.1 Acknowledgement to Country

### 2. REGISTERS

#### 2.1 Interests Register

#### 2.2 Conflicts of Interest

### 3. CONFIRM MINUTES

#### 3.1 Confirm Minutes

Ordinary Meeting AHRWMA Board 28 Nov 2024, the minutes were confirmed as presented.



#### OM20250217.1

That the minutes for the Board meeting held on 28 November 2024 be taken as read and confirmed.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Tom Haig  
**Seconder:** Alex Oulianoff  
**Outcome:** Approved

### 4. BUSINESS ARISING

## 5. RECOMMENDATIONS FROM ADVISORY COMMITTEE

### 5.1 Audit and Risk Committee Meeting



#### OM20250217.2

That the Board receive the Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

**Decision Date:** 17 Feb 2025  
**Mover:** Alex Oulianoff  
**Second:** Cr Tom Haig  
**Outcome:** Approved

## 6. GENERAL REPORTS

### 6.1 FY2025 Budget Review Two



#### OM20250217.3

That the Board receives and adopts FY2025 Budget Review Two.

**Decision Date:** 17 Feb 2025  
**Mover:** Alex Oulianoff  
**Second:** Cr Tom Haig  
**Outcome:** Approved

### 6.2 Landfill Gate Pricing Review Report



#### OM20250217.4

1. That the board receive and notes the report
2. The CEO present a report to the board outlining a framework on delegations to assist acting commercially while maintaining competitive neutrality.

**Decision Date:** 17 Feb 2025  
**Mover:** Alex Oulianoff  
**Second:** Cr Chris Grant  
**Outcome:** Approved

### 6.3 Capital Replacement of Significant Plant Update Report



#### OM20250217.5

That the Board:

1. Supports the retention of the Dump Truck, subject to ongoing maintenance requirements, cost and a review of useful life of all plant.
2. Notes the delay in the receipt and payment of the second Landfill Compactor to the 2026 financial year.
3. Supports the retention of the current hook-lift truck and thereby increasing the fleet to two vehicles, in order to reduce the current reliance on a permanent rental vehicle and ensure service provision is maintained.
4. Supports the Long-term Financial Plan, Asset Management Plan and the development of the FY2026 budget are updated accordingly.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Chris Grant  
**Second:** Cr Michael Scott

**Outcome:** Approved

## 6.4 Independent Board Chair Recruitment Report



**OM20250217.6**

That the Board:

1. Supports the process for recruitment of a new Independent Chairperson, including setting up a Panel of up to two Constituent Council Chief Executive Officers (or nominated delegate), the out-going Independent Chair and the Authority Chief Executive Officer.
2. Endorses the Independent Chairperson Position Description encompassing Board comments, and as provided at Attachment 6.4C with amendments, for presentation to the Constituent Council Chief Executive Officers.
3. The Authority Chief Executive Officer writes to each of the Constituent Council Chief Executive Officers seeking their approval to commence, as soon as possible, the process as outlined in the body of this report, as a minimum.
4. Recommend to Member Council CEO's a band of remuneration of \$20K-\$25K.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Tom Haig  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

## 6.5 Board Approved Policies and Documents



**OM20250217.7**

That the Board:

1. Adopts the revised Asset Management Plan, Version 2.0, as presented in Attachment 6.5d.
2. Authorises the Chief Executive Officer to make minor amendments to the document as required.
3. Notes the list of Board Approved Policies and Documents as presented in Attachment 6.5b.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Michael Scott  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

## 7. INFORMATION REPORTS

### 7.1 Second Quarter Performance Report



**OM20250217.8**

That the Board receive and notes the Second Quarter Performance Report FY2025.

**Decision Date:** 17 Feb 2025  
**Mover:** Alex Oulianoff  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

## 7.2 Work, Health and Safety Update



### OM20250217.9

That the Board receive and consider the items raised in the Work, Health and Safety update.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Chris Grant  
**Seconders:** Alex Oulianoff  
**Outcome:** Approved

## 7.3 Feasibility Study Report - Polystyrene



### OM20250217.10

That the Board recommends:

1. Administration provide information to residents of Member Councils regarding the availability of polystyrene drop- off facilities available in the region and across metropolitan Adelaide.
2. Administration continues to undertake industry scans to determine if at any point in the future the environmental and financial costs of polystyrene recycling becomes feasible or Government grants become available.
3. Administration continues to advocate for further bans on polystyrene in South Australia through appropriate channels, in order to generate a holistic outcome to the problematic waste stream.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Michael Scott  
**Seconders:** Alex Oulianoff  
**Outcome:** Approved

## 7.4 Environment Protection (Waste to Resources) Policy Report



### OM20250217.11

That the Board receives and notes the AHRWMA response to the Environment Protection (Waste to Resources) Policy 2010 discussion paper.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Tom Haig  
**Seconders:** Cr Chris Grant  
**Outcome:** Approved

## 8. CORRESPONDENCE

## 9. ANY OTHER BUSINESS

### 9.1 Proactive Advocacy

Michael Scott raised the need for proactive advocacy from the Authority.



### OM20250217.12

That Administration develop an advocacy priority plan for presentation to the Board.

**Decision Date:** 17 Feb 2025

**Mover:** Cr Michael Scott  
**Seconded:** Alex Oulianoff  
**Outcome:** Approved

## 10. QUESTIONS WITH NOTICE

## 11. QUESTIONS WITHOUT NOTICE

## 12. MOTIONS ON NOTICE

## 13. CONFIDENTIAL REPORTS

### 13.1 CONFIDENTIAL External Auditor Appointment Report



#### OM20250217.13

##### Section 90(3)(d) Order

Pursuant to section 90(2) of the Local Government Act 1999 the Committee orders that all

members of the public, except Rob Gregory, AHRWMA CEO, Sarah O'Flaherty, Corporate Services Manager, Ben Tume, Operations Manager and Catherine Stone, Minute Secretary, be excluded from attendance at the meeting for Agenda Item 7.1, External Auditor Appointment.

The Committee is satisfied that, pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) as the information to be received, discussed or considered in relation to this Agenda item are tenders for the provision of the external audit service.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely on each of the tenderers, as competitive commercial information will be disclosed.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Chris Grant  
**Seconded:** Alex Oulianoff  
**Outcome:** Approved



#### OM20250217.15

That having considered Agenda Item 7.1, External Auditor Appointment, in confidence under section 90(2) and (3)(d) of the Local Government Act 1999, the Authority, pursuant to section 91(7) of that Act orders that the identify the documents and/or minutes relevant to Agenda Item 7.1 be retained in confidence and that this order be reviewed every 12 months.

**Decision Date:** 17 Feb 2025  
**Mover:** Cr Chris Grant  
**Seconded:** Alex Oulianoff  
**Outcome:** Approved

## 14. Close Meeting

### 14.1 Close the meeting

**Next meeting:** 18 March 2025 - 18 Mar 2025, 10:30 am

Signature: AJSkull Date: 18 March 2025