

# CONFIRMED MINUTES

## AHRWMA BOARD MEETING



At the **AHRWMA Board Meeting on 19 Feb 2026** these minutes were **confirmed as presented**.

<b>Name:</b>	Adelaide Hills Region Waste Management Authority
<b>Date:</b>	Thursday, 20 November 2025
<b>Time:</b>	11:30 am to 1:27 pm (ACDT)
<b>Location:</b>	Council Chambers - Mount Barker District Council, 6 Dutton Rd Mount Barker
<b>Board Members:</b>	Paul Sandercock (Chair), Alex Oulianoff, Cr Chris Grant, Cr Michael Scott, Cr Tom Haig
<b>Attendees:</b>	Rob Gregory (Chief Executive Officer), Sarah O'Flaherty (Corporate Services Manager), Catherine Stone (Coordinator Strat Delivery), Tamar Herron (Minute Secretary)
<b>Apologies:</b>	Ben Tume (Operations Manager)

1. Open Meeting
  - 1.1 **Acknowledgement to Country**
2. REGISTERS
  - 2.1 **Interests Register**
  - 2.2 **Conflicts of Interest**
3. CONFIRM MINUTES
  - 3.1 **Confirm Minutes**

**AHRWMA Board Meeting 25 Sept 2025**, the minutes were confirmed as presented.



### OM20251120.1

That the minutes for the Board meeting held on 25 September 2025, provided in this agenda and as circulated to the Board, be taken as read and confirmed.

<b>Decision Date:</b>	20 Nov 2025
<b>Mover:</b>	Cr Michael Scott
<b>Seconder:</b>	Cr Tom Haig
<b>Outcome:</b>	Approved

## 4. Business Arising

### 4.1 Outstanding Resolutions Register

*The Board noted the Outstanding Resolutions Register.*

### 4.2 Board Approved Policies and Documents Register

*The Board noted the Board Approved Policies and Documents Register.*

## 5. RECOMMENDATIONS FROM ADVISORY COMMITTEE

### 5.1 Audit and Risk Committee Report



#### OM20251120.2

That the Board receive the Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Tom Haig  
**Seconder:** Alex Oulianoff  
**Outcome:** Approved

## 6. GENERAL REPORTS

### 6.1 FY2026 Budget Review 1



#### OM20251120.3

The Board receives and adopts FY2026 budget review one and notes that the long term financial plan will be reissued.

**Decision Date:** 20 Nov 2025  
**Mover:** Alex Oulianoff  
**Seconder:** Cr Tom Haig  
**Outcome:** Approved

### 6.2 Charter Review



#### OM20251120.4

That the Board notes and acknowledges the progress to date in amending the Adelaide Hills Region Waste Management Authority Charter, with the CEO and Board Chair to continue negotiations with Constituent Councils.

**Decision Date:** 20 Nov 2025  
**Mover:** Alex Oulianoff  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

### 6.3 Proposed Risk Appetite



#### OM20251120.5

That the Board:

1. Receives and notes the Proposed Risk Appetite Statements Report and Risk Appetite Statements as presented in Attachment 6.3b as appropriate for current and future delivery of the adopted 2034 Strategic Plan.
2. Adopts the proposed Risk Appetite Statements as part of the organisation's risk management framework.
3. Requests Administration develop an implementation plan which is monitored by the Board to ensure effective integration into governance, strategic planning and operation processes.
4. Seek an annual review of the Risk Appetite Statements in line with the preparation of the Annual Plan and review of the Long-term Financial Plan.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Tom Haig  
**Seconder:** Cr Michael Scott  
**Outcome:** Approved

## 6.4 Board Approved Policies and Documents – Board and Committee Member CoC



### OM20251120.6

That the Board:

1. Notes the List of *Board Approved Policies and Documents* (agenda item 4.2).
2. Notes the review and proposed amendments to the *Board and Committee Member Code of Conduct*; and
3. Adopts the revised *Board and Committee Member Code of Conduct*.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Michael Scott  
**Seconder:** Cr Tom Haig  
**Outcome:** Approved

## 7. INFORMATION REPORTS

### 7.1 Quarterly Reporting to Member Councils



#### OM20251120.7

The Board receives and notes the Quarterly Reporting to Member Councils Report.

**Decision Date:** 20 Nov 2025  
**Mover:** Alex Oulianoff  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

### 7.2 Brinkley Site Master Plan Progress



#### OM20251120.8

The Board receives and notes the Brinkley Master Plan Progress Report.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Chris Grant  
**Seconder:** Alex Oulianoff  
**Outcome:** Approved

### 7.3 FY2026 Annual Plan Progress Report



**OM20251120.9**

That the Board receives and notes the Annual Plan Progress Report.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Chris Grant  
**Seconded:** Alex Oulianoff  
**Outcome:** Approved

## 8. CORRESPONDENCE

### 8.1 Battery Fire Risk - Joint Letter from SA Waste & Recycling Authorities

## 9. PRESENTATIONS - Nil

## 10. ANY OTHER BUSINESS

### 10.1 GISA Letter of Congratulations to AHC - Set Your Clothes Free

## 11. QUESTIONS WITH NOTICE - Nil

## 12. QUESTIONS WITHOUT NOTICE

## 13. CONFIDENTIAL REPORTS

### 13.1 Confidential Brinkley Lease Verbal Update

*At 12:51pm Catherine Stone left the meeting.*



**OM20251120.10**

1. Pursuant to Section 90(3)(b)

Pursuant to Section 90(2) of the *Local Government Act 1999* the Committee orders that all members of the public, except AHRWMA Board Members Paul Sandercock (Independent Chair), Cr Tom Haig, Cr Chris Grant, Cr Michael Scott, Alex Oulianoff, AHRWMA Chief Executive Officer, Rob Gregory, AHRWMA Manager Corporate Services, Sarah O'Flaherty, and AHRWMA Minute Secretary, Tamar Herron, be excluded from attendance at the meeting.

The Committee is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Authority is:

- conducting business; or
- proposing to conduct business; or
- would prejudice the commercial position of the Authority

In addition the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the

information outweighs the benefit to it of disclosure of the information. The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Authority's commercial position may severely prejudice Authority's ability to be able to negotiate a cost-effective proposal for the benefit of the Authority and the community in this matter and in relation to other contract negotiations.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Michael Scott  
**Seconder:** Alex Oulianoff  
**Outcome:** Approved



### **OM20251120.12**

#### 3. Pursuant to Section 90 (3)(b)

That, having considered Agenda Item 13.1 in confidence under Sections 90(2) and 90(3)(b) of the Local Government Act 1999, the Committee, pursuant to Section 91(7) of the Act, orders that the verbal report and all related minutes be retained in confidence until such time as a relevant trigger or event occurs, or for such lesser period as may be determined by the Chief Executive Officer, and that this order is to be reviewed every 12 months.

**Decision Date:** 20 Nov 2025

## **13.2 Chief Executive Officer Annual Performance Review**

*At 1:05pm Rob Gregory, Sarah O'Flaherty and Tamar Herron left the meeting.*



### **OM20251120.13**

#### 1. Section Order 90(3)(a) Order

Pursuant to s.90(3)(a)

Pursuant to section 90(2) of the Local Government Act 1999, the Authority orders that all members of the public, except AHRWMA Board Members Paul Sandercock (Independent Chair), Cr Tom Haig, Cr Chris Grant, Cr Michael Scott, Alex Oulianoff, AHRWMA Chief Executive Officer Rob Gregory, AHRWMA Manager Corporate Services, Sarah O'Flaherty and AHRWMA Minute Secretary Tamar Herron, be excluded from attendance at the meeting for Agenda Item 13.2 Chief Executive Officer Annual Performance Review.

The Authority is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information that disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer, in that details of his performance review will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The Authority is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details of the Chief Executive Officer's performance may prematurely be disclosed before the details of the review have been discussed with the Chief Executive Officer.

**Decision Date:** 20 Nov 2025  
**Mover:** Cr Chris Grant  
**Seconder:** Cr Michael Scott  
**Outcome:** Approved



**OM20251120.15**

3. That having considered Agenda Item 13.2 (Chief Executive Officer Annual Performance Review) in confidence under section 90(2)(a) and (3)(a) of the Local Government Act 1999, the Authority, pursuant to section 91(7)(b) of the Act orders that the documents and all minutes be retained in confidence until the performance review process has been completed, except for Attachment 13.2.b, which contains commercially sensitive information and will be retained in confidence for a period of 12 months, or for such other period as determined by the Board.

**Decision Date:** 20 Nov 2025  
**Mover:** Alex Oulianoff  
**Seconder:** Cr Chris Grant  
**Outcome:** Approved

14. Close Meeting

**14.1 Close the meeting**

**Next meeting:** AHRWMA Board Meeting - 19 Feb 2026, 12:30 pm

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_