

CONFIRMED MINUTES

AHRWMA BOARD MEETING



At the **AHRWMA Board Meeting** on **19 Mar 2026** these minutes were **confirmed as presented**.

Name:	Adelaide Hills Region Waste Management Authority
Date:	Thursday, 19 February 2026
Time:	12:30 pm to 2:46 pm (ACDT)
Location:	Laratinga Pavilion , 100 Springs Road, Mount Barker, 5251
Board Members:	Paul Sandercock (Chair), Cr Michael Scott, Cr Tom Haig, Alex Oulianoff, Sharon Leith (Deputy Member)
Attendees:	Rob Gregory (Chief Executive Officer), Sarah O'Flaherty (Corporate Services Manager), Catherine Stone (Coord. Strategic Delivery), Tamar Herron (Minute Secretary)
Apologies:	Cr Chris Grant

- 1. Open Meeting
 - 1.1 **Acknowledgement to Country**
- 2. Declarations of Interest
 - 2.1 **Interests Register**
 - 2.2 **Conflicts of Interest**
- 3. Confirm Minutes
 - 3.1 **Confirm Minutes**

AHRWMA Board Meeting 20 Nov 2025, the minutes were confirmed as presented.



OM20260219.1

That the Minutes of the Board meeting held on 20 November 2025, provided in this agenda and as circulated to the Board, and the Out-of-Session Confidential Resolution of 13 January 2026, as circulated to the Board, be taken as read and confirmed.

Decision Date: 19 Feb 2026
Mover: Alex Oulianoff
Seconder: Cr Michael Scott

4. Business Arising

4.1 Outstanding Resolutions Register

The Board noted the Outstanding Resolutions Register.

4.2 Board Approved Policies and Documents Register

The Board noted the Board Approved Policies and Documents Register.

5. Recommendations from Advisory Committee

5.1 Audit and Risk Committee Recommendations



OM20260219.2

That the Board receive the Draft Audit and Risk Committee Minutes and notes the Audit and Risk Committee recommendations.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Cr Michael Scott
Outcome: Approved

6. General Reports

6.1 FY2026 Budget Review 2



OM20260219.3

The Board receives and adopts FY2026 budget review two.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Alex Oulianoff
Outcome: Approved

6.2 Establishment of CEO Performance Review Committee and 2026 KPIs



OM20260219.4

That the Board:

1. Endorses the Chief Executive Officer Performance Review Committee, Terms of Reference as presented in Attachment 6.2b.
2. Endorses the Chief Executive Officer Performance Review Framework document for 2026, as presented in Attachment 6.2c.
3. Appoints Mr Paul Sandercock as the Independent Board Chair to the Chief Executive Officer Performance Review Committee.
4. Appoints Mr. Alex Oulianoff as the Board representative and Ms Elizabeth Williams (subject to acceptance) as Independent Chair of the Audit and Risk Committee to the Chief Executive Officer Performance Review Committee.
5. Supports the eight (8) Key Performance Indicators as presented in Attachment 6.2d as delegates to the Chair of the Chief Executive Officer Performance Review Committee to finalise and endorse.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Cr Michael Scott
Outcome: Approved

6.3 Participation in National Phytocap Guideline Update Research



OM20260219.5

That the Board endorses AHRWMA's participation in the Phytocap Guideline Update Project as a Silver Level Sponsor, noting the \$45,000 total cash contribution (\$15,000 per year over the next three years), associated in-kind support, and the strong strategic, financial and risk-reduction benefits to the organisation.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Cr Michael Scott
Outcome: Approved

7. Information Reports

7.1 Member Council Community Education Services Survey



OM20260219.6

That the Board receives and notes the Member Council Community Education Services Survey report.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Cr Michael Scott
Outcome: Approved

7.2 GISA Council Modernisation Funding- Grant Success and Funding Update



OM20260219.7

That the Board receives and notes AHRWMA securing \$100,000 in grant funding from Green Industries SA to assist in the advancement of preliminary planning for the proposed Regional Resource Recovery Centre.

Decision Date: 19 Feb 2026
Mover: Cr Michael Scott
Seconder: Cr Tom Haig
Outcome: Approved

7.3 Provision of Support for International Circularity Research



OM20260219.8

That the Board notes AHRWMA's support for this research and the alignment of this engagement with AHRWMA's circular economy and sector leadership objectives.

Decision Date: 19 Feb 2026

Mover: Cr Michael Scott
Seconder: Cr Tom Haig
Outcome: Approved

7.4 Review of Annual RMAP and Annual Statistics (WHS)



OM20260219.9

That the Board:

1. Receives and notes the outcome of the 2025 Rebate Management Action Plan and high level annual WHS statistics.
2. Commend the Authority on their WHS record and requests acknowledgement to staff for their ongoing commitment to safety, hazard reporting, and safe work practices, and thanking them for their contribution to maintaining a positive safety culture.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Alex Oulianoff
Outcome: Approved

7.5 FY2026 Annual Plan Progress



OM20260219.10

That the Board receives and notes the Annual Plan Progress Report as at 10 February 2026.

Decision Date: 19 Feb 2026
Mover: Alex Oulianoff
Seconder: Cr Tom Haig
Outcome: Approved

7.6 Member Council Quarterly Reporting Update



OM20260219.11

That the Board notes and receives the latest quarterly reporting structure, which provides greater transparency and advice of AHRWMA's activities to Member Councils.

Decision Date: 19 Feb 2026
Mover: Alex Oulianoff
Seconder: Cr Tom Haig
Outcome: Approved

8. Correspondence - Nil

9. Presentations

9.1 Staff Update - Verbal Presentation

9.2 2026-27 Annual Business Plan Delivery Schedule

The Board notes the presentation of the FY2027 Budget and proposed Annual Business Plan projects and commends Administration on the detailed work to date.

10. Any Other Business

11. Questions With Notice - Nil

12. Questions Without Notice

13. Confidential Reports

13.1 CONFIDENTIAL Brinkley Site Lease & BRRC Management Agreement Update



OM20260219.12

Section 90(3)(b) and (d) Order

Pursuant to section 90(2) of the *Local Government Act 1999* the Board orders that all members of the public, except Rob Gregory, AHRWMA CEO, Sarah O'Flaherty, Corporate Services Manager, Catherine Stone, Coordinator Strategic Delivery and Tamar Herron, Minute Secretary, be excluded from attendance at the meeting for Agenda Item 13.1, Brinkley Site Lease and Brinkley Resource Recovery Centre Management Agreement Update.

The Board is satisfied that, pursuant to section 90(3)(b) and (d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) On the basis:

- It relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person which whom the Authority is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Authority;
- It relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- Information, the disclosure of which would, on balance, be contrary to the public interest.

In weighing up the factors related to disclosure:

- Disclosure of this matter to the public would demonstrate accountability and transparency of the Authority's operations;
- Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations, AHRWMA's and third party's commercial position.

On that basis the public's interest is best served by not disclosing Agenda Item 13.1 Brinkley Site Lease and Brinkley Resource Recovery Centre Management Agreement Update at this point in time.

Decision Date: 19 Feb 2026
Mover: Cr Tom Haig
Seconder: Alex Oulianoff
Outcome: Approved



OM20260219.14

That having considered Agenda Item 13.1, Brinkley Site Lease and Brinkley Resource Recovery Centre Management Agreement Update in confidence under section 90(2) and (3)(b) and (d) of the *Local Government Act 1999*, the Authority, pursuant to section 91(7) of that Act orders that the identify the documents and/or

minutes relevant to Agenda Item 13.1 be retained in confidence and that this order be reviewed every 12 months.

Decision Date: 19 Feb 2026
Mover: Alex Oulianoff
Seconder: Cr Tom Haig
Outcome: Approved

14. Close Meeting

14.1 Close the meeting

Next meeting: AHRWMA Board Meeting - 19 Mar 2026, 2:00 pm

Signature: _____

Date: _____