

# MINUTES



## ORDINARY BOARD MEETING | 17 FEBRUARY 2022

### PRESENT:

#### Board Member

Mr Greg Parker, Executive Officer to the Summit Sport and Recreation Park Board  
Cr Ian Bailey

#### Via Zoom

Cr Harry Seager, Chair  
Mr Marc Salver, Director Development and Regulatory Services  
Ms Sue Reynolds, Manager City Assets  
Cr Mike Farrier  
Ms Elizabeth Williams, General Manager Resources

#### In Attendance

Ms Leah Maxwell, Executive Officer  
Ms Sarah O'Flaherty, Finance and Business Manager  
Mr Ben Tume, Operations Manager  
Mr Matt Black, Minute Secretary

#### Council

Mount Barker District Council  
Adelaide Hills Council

Mount Barker District Council

Adelaide Hills Council  
Rural City of Murray Bridge  
Alexandrina Council  
Alexandrina Council

#### Organisation

AHRWMA (via Zoom)  
AHRWMA (via Zoom)  
AHRWMA (via Zoom)  
Mount Barker District Council

### 1. ORDINARY MEETING COMMENCEMENT AND WELCOME

Meeting commenced 3.19pm

### 2. APOLOGIES

Cr Fred Toogood, Heather Barclay

### 3. CONFIRMATION OF MINUTES

Moved Elizabeth Williams that the minutes for the ordinary board meeting held on 18 November 2021 be taken as read and confirmed.

Seconded Ian Bailey

CARRIED UNANIMOUSLY

OM20220217.01

### 4. CONFLICTS OF INTEREST

Moved Greg Parker an amendment to the order of business, to discuss the Murraylands Riverland LGA Regional Tender – Update (item 13.2 from the 18 November 2021 meeting) that had closed due to lack of a quorum, prior to *Conflicts of Interest*.

Seconded Cr Ian Bailey

CARRIED

OM20220217.02

#### 4.1. Disclosure of Actual Conflict of Interest

Date of Meeting:	17 February 2022
Board Member Name:	Sue Reynolds
Matter to be Discussed:	Murraylands Riverland LGA Regional Tender
Nature of Interest:	Rural City of Murray Bridge is part of the Murraylands

Riverland LGA and Ms Reynolds will not vote on the item and will leave the Zoom meeting prior to consideration of item.

### **5.1 Murraylands Riverland LGA Regional Tender – update (Item resumed from 18 November 2021 Board meeting where it was adjourned due to lack of a quorum)**

Moved Cr Mike Farrier that Section 90 (3) (d) Order

Pursuant to Section 90(3)(d)

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Matt Black, Minute Secretary, Leah Maxwell, Executive Officer, Sarah O’Flaherty, Finance and Business Manager and Ben Tume, Operations Manager be excluded from attendance at the meeting for Agenda Item 13.2 Murraylands Riverland LGA Regional Tender Update. The Board is satisfied that pursuant to Section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to:
  - prejudice the commercial position of the person who supplied the information or
  - to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Board is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information may result in a competitor receiving the information to the detriment of operations of the AHRWMA.

Seconded Marc Salver

**CARRIED**  
OM20220217.03

Moved Cr Ian Bailey that Section 91(7) Order

Pursuant to Section 91(7)

2. That having considered Agenda Item 4.2 (Murraylands Riverland LGA Regional Tender) in confidence under 90(2) and 3(d) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the Board report, attachment and all minutes be retained in confidence until the information is no longer considered commercial in confidence or such lesser period as may be determined by the Executive Officer. This order be reviewed every 12 months.

Seconded Cr Mike Farrier

**CARRIED UNANIMOUSLY**  
OM20220217.05

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### **Disclosure of Actual Conflict of Interest Declaration**

Refer to Item	:5.1
Was Sue Reynolds granted approval by the Minister to participate in the meeting, pursuant to section 74(3) of the Act?	:No
Did Sue Reynolds take part in the meeting?	:No
Did Sue Reynolds remain in the chamber/online via Zoom?	:No
Sue Reynolds left the Zoom meeting at 3.30pm	

Sue Reynolds rejoined the Zoom meeting at 3.42pm

## **6. RECOMMENDATIONS FROM ADVISORY COMMITTEES**

### **6.1 Audit Committee Meeting**

Moved Marc Salver that:-  
the Board receive the 17 February 2022 Audit Committee Minutes and note the Audit Committee recommendations; and

The Executive Officer will insert graphs in relation to the financials and present to the next audit committee for review prior to presenting to the Board.

Seconded Cr Ian Bailey

CARRIED UNANIMOUSLY  
OM20220217.6

## **7. REPORTS**

### **7.1 Second Quarter Financials, Budget Review and Landfill Statistics**

Moved Cr Mike Farrier that:-  
the second quarter FY2022 finances, budget review and statistics be received and adopted; and

The Executive Officer will insert graphic representation on a trial basis in relation to the financials and present to the next audit committee for review prior to presenting to the Board.

Seconded Marc Salver

CARRIED UNANIMOUSLY  
OM20220217.7

### **7.2 Second Quarter Performance Report**

Moved Marc Salver that the Second Quarter 2021/22 Performance Report be received and noted and a summary be provided to member Council CEOs.

Seconded Cr Mike Farrier

CARRIED UNANIMOUSLY  
OM20220217.8.

### **7.3 Annual Business Plan and Budget Policy Review**

Moved Cr Mike Farrier the Board receives and adopts the Annual Business Plan and Budget Policy.

Seconded Elizabeth Williams

CARRIED UNANIMOUSLY  
OM20220217.9

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### 7.4 Business Continuity Plan

Moved Marc Salver that the Board receives and endorses the Business Continuity Plan noting that the plan will be updated to include comments from the Audit Committee.

Seconded Greg Parker

CARRIED UNANIMOUSLY

OM20220217.10

### 8. INFORMATION REPORTS

Nil

### 9. CORRESPONDENCE

Nil

### 10. QUESTIONS ON NOTICE

Nil

### 11. QUESTIONS WITHOUT NOTICE

Nil

### 12. MOTIONS ON NOTICE

Nil

### 13. CONFIDENTIAL REPORTS

Nil

### 14. ANY OTHER BUSINESS

#### 14.1 Budget 22/23

Moved Marc Salver that a special meeting be held on 17 March 2022 to consider the draft budget.

Seconded Cr Michael Farrier

CARRIED UNANIMOUSLY

OM20220217.11

Executive Officer and staff (except the Minute Secretary) left the meeting for item 14.2 at 4.45 pm.

#### 14.2 Executive Officer Contract (verbal discussion)

Moved Cr Ian Bailey that Section 90 (3) (d) Order

Pursuant to Section 90(3)(d)

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Matt Black, Minute Secretary be excluded from attendance at the meeting for Agenda Item 14.2 Executive Officer Contract.

The Board is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the



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disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Executive Officer, in that details of the Executive Officer's contract will be discussed.

The Board is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details regarding the Executive Officer's contract and performance before discussing with the Executive Officer may be premature.

Seconded Cr Mike Farrier

CARRIED UNANIMOUSLY

OM20220217.12

Moved Marc Salver that Section 91(7) Order  
Pursuant to Section 91(7)

2. That having considered Agenda Item 14.2 (Executive Officer Contract) in confidence under 90(2) and 3(d) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the minutes be retained in confidence until the 18 March 2022.

Seconded Elizabeth Williams

CARRIED UNANIMOUSLY

OM20220217.14

**MEETING CLOSED AT 5.10pm**

**CHAIRPERSON** \_\_\_\_\_ **DATE** \_\_\_\_\_